

CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 21, 2019

To: Ron Galperin, Controller  
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer

Subject: **2019-2022 MEMORANDUM OF UNDERSTANDING FOR THE ADMINISTRATIVE UNIT (MOU 1) – TECHNICAL CORRECTIONS (C.F NO. 14-0407)**

The 2019-2022 Memorandum of Understanding (MOU) between the City of Los Angeles and the Engineers and Architects Association (EAA), for the Administrative Unit (MOU1) contains the following technical errors that require correction:

1. **ARTICLE 6.13 ON-CALL/STANDBY COMPENSATION**

Article 6.13 shall be clarified by adding the effective date which was inadvertently omitted. The first paragraph of the article should reflect the bold underlined language as shown below:

***Effective the first full pay period following City Council adoption, any employee in this bargaining unit shall receive standby compensation at the rates specified below when assigned by management to standby during their off hours.***

2. **SALARY APPENDICES A – G**

Appendix A inadvertently listed an incorrect effective date. The correct effective date for Appendix A should read as **June 23, 2019**.

3. Appendices B-G shall be revised for the purpose of making adjustments to clerical errors. The following classifications/paygrades were inadvertently listed and shall be eliminated:

- |        |                       |
|--------|-----------------------|
| 1513-1 | Accountant I          |
| 1513-2 | Accountant II         |
| 9184-1 | Management Analyst I  |
| 9184-2 | Management Analyst II |
| 1731-1 | Personnel Analyst I   |
| 1731-2 | Personnel Analyst II  |
| 1596-1 | Systems Analyst I     |
| 1596-2 | Systems Analyst II    |

4. **SALARY NOTES 2 and 20**

Salary Note 2 was amended on January 25, 2018. The amended language was inadvertently omitted and should read as follows:

*Salary Note 2: Any person in the classification of Police Performance Auditor, Code 1627, **employed in the Los Angeles Police Department (LAPD)**, shall also receive a biweekly **pensionable** bonus of \$150.00 upon presentation and validation of certification as a Certified Fraud Examiner (CFE) to the Los Angeles Police Department.*

Salary Note 20 shall be revised to reflect corrected bonus amount and language due to clerical errors. This salary note should read as follows:

*Salary Note 20: Effective January 19, 2020, employees in the classification of Police Performance Auditor, Code 1627, who maintain valid certification as a Certified Information System Auditor (CISA), shall receive a biweekly **non-pensionable** bonus of **\$150.00**. This bonus shall commence at the beginning of the payroll period next succeeding the date the employee presents proof of said Certificate of Achievement.*

Please contact Leticia Ortiz by email at [Leticia.Ortiz@lacity.org](mailto:Leticia.Ortiz@lacity.org) or telephone at (213) 978-7641, if additional information is needed.

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c: Daniel Quach, Office of the Controller  
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